# MINUTES OF THE DEWLISH PARISH COUNCIL MEETING HELD ON MONDAY 12<sup>TH</sup> AUGUST 2024 AT DEWLISH VILLAGE HALL, COMMENCING 7.30PM

**Present:** Cllrs A Barnett, J Booth, and W Britton

Chair: Cllr M Fell

**Clerk:** Mrs A Crocker

**Also present:** 1 members of the public

#### 1. Public

24.042 A resident has expressed an interest in joining the Parish Council. This will be included on the September agenda.

# 2. Apologies for absence

24.043 Apologies had been received from Dorset Cllr Jill Haynes.

#### 3. Declarations of Interest

24.044 No interests were declared at this stage.

# 4. To confirm the minutes of the meeting held on 13<sup>th</sup> May 2024

24.045 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Booth proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Britton and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

#### 5. Matters arising from those minutes, for report only

24.046 No matters were rising that are not covered by the agenda.

#### 6. To receive the Dorset Councillor's report

24.047 Copies of the Cllr Haynes' reports are issued upon receipt.

#### 7. To receive reports on the following matters and to agree actions

# 24.048 Planning and Tree Work Applications – including tree works at Pound Lane

Pound Lane – Three or four of the large dead trees have been cut down and some others have been cut back along the eastern side of the lane. There is more work that needs to be undertaken and this will be done as time goes on.

Milborne St Andrew planning application P/OUT/2024/02674 – This is not in the parish but will affect the access road into the village. Cllr Fell will attend the Milbourne Parish Council meeting and the Clerk will find out the date of the meeting. A report of the meeting will then be sent to all members by email and our response will be issued accordingly.

**ACTION: CLERK** 

Signed: .....

Cllr Britton offer to be the DAPTC representative and will attend the Central Area Committee meeting on Wednesday 14<sup>th</sup> August. This will be conducted by Zoom. A report will be brought back to the September meeting.

Cllr Fell will be attending the Dorset Council Big Conversation on Thursday 12<sup>th</sup> September to discuss the future of the Dorset Plan. A report will be brought back to the September meeting.

ACTION: CLLR FELL

## 24.049 Police, Traffic and Roads

The latest Police report was included with the agenda.

# 24.050 Parish Amenities and Rights of Way

The existing spreadsheet highlighting all the Rights of Way will be passed to Cllr Britton.

**ACTION: CLLR FELL** 

Chebbard finger post – Cheselbourne Parish Council have offered to assist with the repairs and are currently looking at possible costs. We welcome their help. There are several other finger posts around the parish that need repairing and this is something that will be looked at in the future when funds permit.

# 24.051 Parish Surgeries

Cllr Fell was approached by a resident in respect of the planning application for Milbourne Wood. This application has been approved but the resident is concerned that the 60mph limit should be reduced. The recently submitted application for Milbourne St Andrew, should it be successful, will require an assessment of the current 30mph speed limit on the A354. The matter of the speed limit issue at Milborne Wood will continue to be reviewed.

## 8. Finance

# 24.052 To agree the payment of accounts

The following payments had been requested:

Barker-Fox	Internal Audit ye 31.03.24	BACS038	71.00
HMRC	June/July 24 PAYE	BACS039	81.00
A Crocker	June/July 24 wages	BACS040	400.82

The total amount requested from the Precept is £552.82.

Cllr Booth proposed the payments are made. This was seconded by Cllr Britton and agreed unanimously.

It was noted that income received since the last meeting was as follows:

Account interest £63.64

#### 24.053 To accept the Reconciliation of Accounts and position against budget for July 2024

Copies of both reports were issued with the agenda. Cllr Booth proposed the reports are accepted. This was seconded by Cllr Barnett and agreed unanimously.

| Signed: | <br> |  |
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## 24.054 To accept the Internal Auditor's Report for the year ended 31st March 2024

A copy of the report had been issued to all members with the agenda. The report highlighted six recommendations:

- Revised Standing Orders and Financial Regulations need to be updated. This refers to the new models issued in April 2020 and March 2024. This will be an agenda item in September.
- Amend the review date on the Risk Assessment. This will be an agenda item in September.
- Upload the Internal Audit Report for 2022-23 to the website. This has been actioned.
- Add an addendum to the Clerk's contract to show the new pay scale and change of hours. This will be actioned.
- Amend the AGAR to the correct asset figure. The report showed £64,474 rather than £62.474. This has been actioned.
- Amend the street furniture insurance coverage to match the figure on the asset register. This has been actioned.

Cllr Britton proposed the Internal Audit Report is accepted. This was seconded by Cllr Booth and agreed unanimously.

## 24.055 To consider the purchase of a dedicated laptop for the Clerk

At present, the laptop used by the Clerk is her personal one. The cost of a laptop with a stand-alone hard drive would be in the region of £500. Cllr Fell proposed we go ahead and purchase the laptop. Cllr Barnett seconded the proposal and it was agreed unanimously. Cllr Fell will look at the purchase of the laptop.

ACTION: CLLR FELL

# 9. To consider obtaining .gov.uk email addresses

24.056 This is now recommended. Costs will be brought back to the September meeting.

# 10. To review the D-Day Commemorations

24.057 The final accounts are not yet known. It is understood that there is a shortfall. This will be brought back to the September meeting.

#### 11. To consider whole council training

24.058 DAPTC have offered to conduct a whole council training session on Saturday 23<sup>rd</sup> November. This will be in conjunction with Cheselbourne Parish Council in order to ensure numbers are sufficient. All members are requested to attend.

# 12. Parish Councillor Reports on items not covered by the agenda

24.059 Nothing to report.

#### 13. Agenda items for the next meeting

24.060 - D-Day - Laptop

- Standing Orders, Financial Regulations

**DEWLISH PARISH COUNCIL MINUTES 2023-2024** 

Signed: .....

# - Risk Assessment

# 14. Date of Next Meeting

14.061 The next meeting will be held on Monday 23<sup>rd</sup> September, commencing 7.30pm.

Future dates: 25<sup>th</sup> November

25<sup>th</sup> November 27<sup>th</sup> January 2025 24<sup>th</sup> March 2025

There being no further business, the meeting closed at 20.40hrs.

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Signed: .....