

**MINUTES OF THE DEWLISH PARISH COUNCIL MEETING HELD ON MONDAY 12<sup>TH</sup>  
AUGUST 2024 AT DEWLISH VILLAGE HALL, COMMENCING 7.30PM**

**Present:** Cllrs A Barnett, J Booth, and W Britton

**Chair:** Cllr M Fell

**Clerk:** Mrs A Crocker

**Also present:** 1 members of the public

**1. Public**

24.042 A resident has expressed an interest in joining the Parish Council. This will be included on the September agenda.

**2. Apologies for absence**

24.043 Apologies had been received from Dorset Cllr Jill Haynes.

**3. Declarations of Interest**

24.044 No interests were declared at this stage.

**4. To confirm the minutes of the meeting held on 13<sup>th</sup> May 2024**

24.045 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Booth proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Britton and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

**5. Matters arising from those minutes, for report only**

24.046 No matters were rising that are not covered by the agenda.

**6. To receive the Dorset Councillor's report**

24.047 Copies of the Cllr Haynes' reports are issued upon receipt.

**7. To receive reports on the following matters and to agree actions**

24.048 Planning and Tree Work Applications – including tree works at Pound Lane

Pound Lane – Three or four of the large dead trees have been cut down and some others have been cut back along the eastern side of the lane. There is more work that needs to be undertaken and this will be done as time goes on.

Milborne St Andrew planning application P/OUT/2024/02674 – This is not in the parish but will affect the access road into the village. Cllr Fell will attend the Milbourne Parish Council meeting and the Clerk will find out the date of the meeting. A report of the meeting will then be sent to all members by email and our response will be issued accordingly.

**ACTION: CLERK**



24.054 To accept the Internal Auditor's Report for the year ended 31<sup>st</sup> March 2024

A copy of the report had been issued to all members with the agenda. The report highlighted six recommendations:

- Revised Standing Orders and Financial Regulations need to be updated. This refers to the new models issued in April 2020 and March 2024. This will be an agenda item in September.
- Amend the review date on the Risk Assessment. This will be an agenda item in September.
- Upload the Internal Audit Report for 2022-23 to the website. This has been actioned.
- Add an addendum to the Clerk's contract to show the new pay scale and change of hours. This will be actioned.
- Amend the AGAR to the correct asset figure. The report showed £64,474 rather than £62,474. This has been actioned.
- Amend the street furniture insurance coverage to match the figure on the asset register. This has been actioned.

Cllr Britton proposed the Internal Audit Report is accepted. This was seconded by Cllr Booth and agreed unanimously.

24.055 To consider the purchase of a dedicated laptop for the Clerk

At present, the laptop used by the Clerk is her personal one. The cost of a laptop with a stand-alone hard drive would be in the region of £500. Cllr Fell proposed we go ahead and purchase the laptop. Cllr Barnett seconded the proposal and it was agreed unanimously. Cllr Fell will look at the purchase of the laptop.

**ACTION: CLLR FELL**

**9. To consider obtaining .gov.uk email addresses**

24.056 This is now recommended. Costs will be brought back to the September meeting.

**10. To review the D-Day Commemorations**

24.057 The final accounts are not yet known. It is understood that there is a shortfall. This will be brought back to the September meeting.

**11. To consider whole council training**

24.058 DAPTC have offered to conduct a whole council training session on Saturday 23<sup>rd</sup> November. This will be in conjunction with Cheselbourne Parish Council in order to ensure numbers are sufficient. All members are requested to attend.

**12. Parish Councillor Reports on items not covered by the agenda**

24.059 Nothing to report.

**13. Agenda items for the next meeting**

- 24.060
- D-Day
  - Laptop
  - Standing Orders, Financial Regulations

**14. Date of Next Meeting**

14.061 The next meeting will be held on Monday 23<sup>rd</sup> September, commencing 7.30pm.

Future dates:           25<sup>th</sup> November  
                              27<sup>th</sup> January 2025  
                              24<sup>th</sup> March 2025

There being no further business, the meeting closed at 20.40hrs.